



## JOB POSTING Driver (Part-Time)

---

### Company Description

A mission-driven organization, Lutheran Metropolitan Ministry (LMM) serves people in Northeast Ohio and walks with them on their road to self-sufficiency. LMM helps empower people to overcome barriers, obtain job skills, gain employment, locate safe and stable housing, access counseling and support services, stay out of prison, and secure second chances in community. Our mission is to promote shalom (peace, well-being) and justice (right relationships) through a Christian ministry of service and advocacy with those who are oppressed, forgotten and hurting.

### Position Summary

The **Driver** will use a Lutheran Metropolitan Ministry owned vehicle to transfer food and catering items to various sites (assigned by supervisor). In order to meet timely delivery of meals, shift may begin as early as 6 a.m. and may end as late as 8 p.m. This is a part time position, working Saturday, Sunday and occasional hours during the week as needed.

### Some of the duties include:

- Operation of various size vehicles including large box trucks 12 ft. to 30 ft. long
- Ensure that the orders are accurate and delivered on time
- Preparation of daily logs and records
- Maintain a clean and neat vehicle (interior)
- Load and unload delivery vehicle (truck, car or van)

### Some of the required knowledge, skills and abilities include:

- Current Active status of an Ohio Driver License
- No more than 4 active points of the Driving record
- Ability to be insured by LMM Insurance Agent
- Familiarity with LMM's policies and procedures
- Ability to lift up to 60 pounds

### Qualifications

Our ideal candidate has a High School Diploma or GED. The candidate must be able to pass a Prison Rape Elimination Act (PREA) background check by the Ohio Department of Rehabilitation and Corrections. Knowledge or experience in the social service fields a plus.

---

LMM offers a number of benefits for full time staff including, but not limited to: medical, dental, vision, disability, life, generous paid time off and a 403 (b) retirement savings plan. LMM embraces cultural diversity and is Equal Opportunity Employer/Minorities/Female/Disabled/Veteran, and a Drug-Free Workplace.

**Join our team!** Go to [www.lutheranmetro.org/employment](http://www.lutheranmetro.org/employment) to complete an online application and attach a cover letter (with salary requirements) and resume. Applications accepted until position is filled.